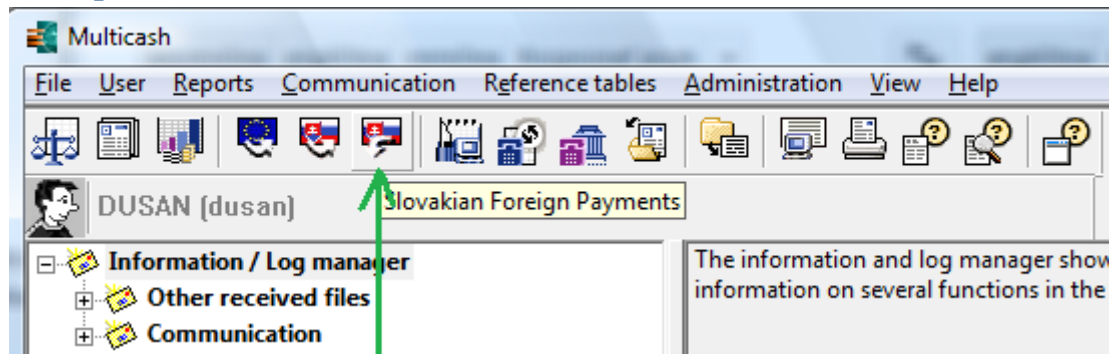
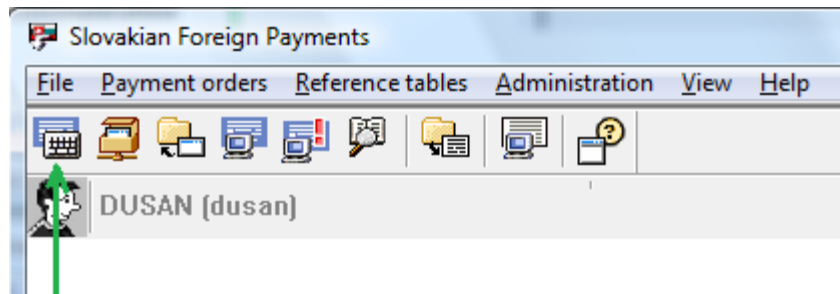


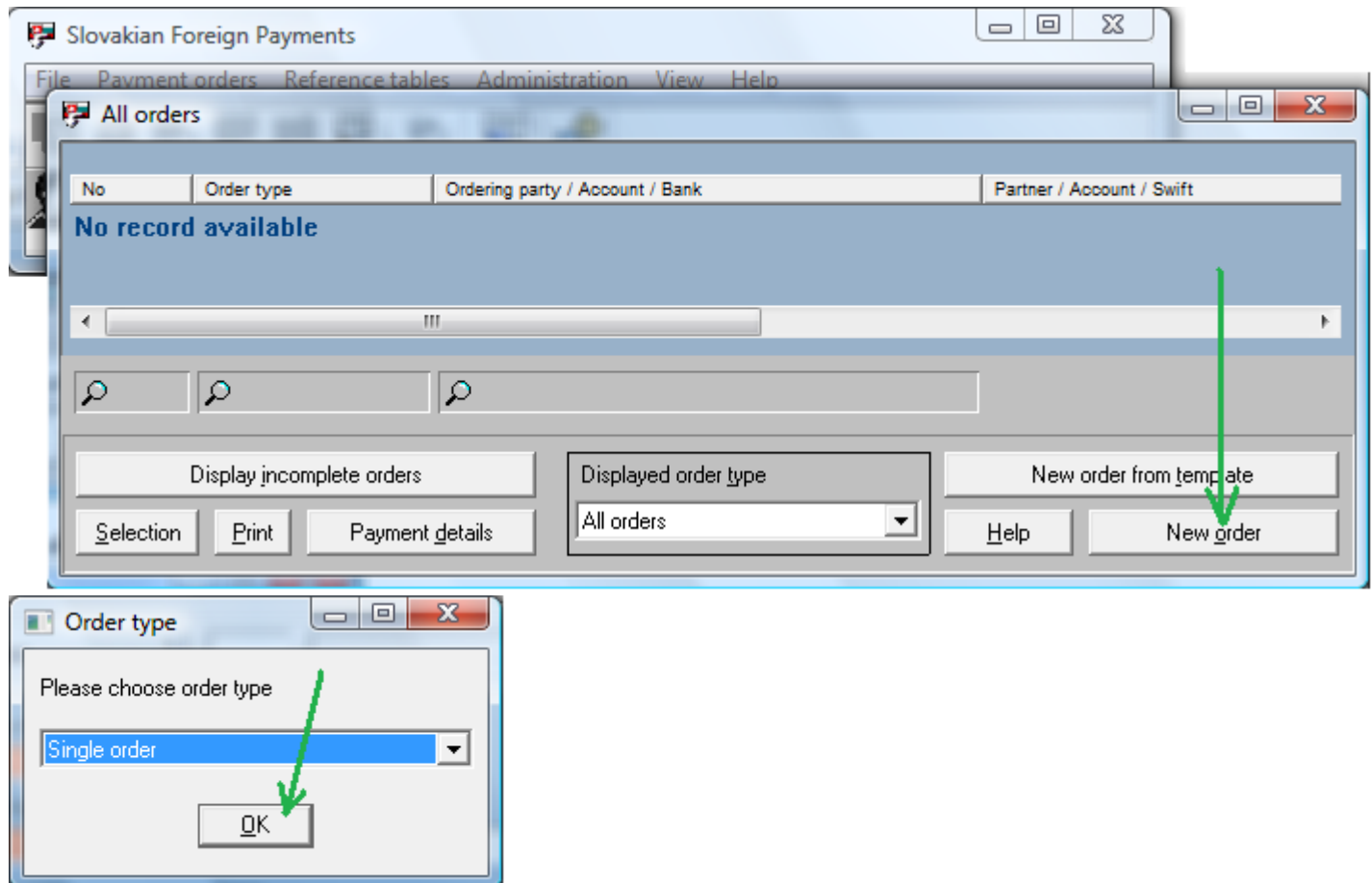
1. Open the SKA module



2. Open payment order window



3. Open payment form:



4. Payment typing

Add new record Payments

Instructions - Reference | Statistics - Charges account | Times

Payments | Partner | Ordering party | Payment details

Order number: 1 | Single order | ☐ Euro standard payment

Access class: ?

Account code: ? 2 | Bank ID: | Account number: 1747

Ordering party: ? 1 | Ordering party name: QTRI PURE01234567890123456789012345

Partner index: ? 13 | Name: BOSNA A HERCEGOVINA

SWIFT: CBBSBA22XXX | Account number: BA391290079401028494

Currency: ? USD | Payment amount: 14,53 | in EUR: 10,76

Payment details Code: ? | Payment details:

Approvals: 0 by 0

When will be the payment executed: Due date: 10. 3. 2014 | Earliest comms. date: 10. 3. 2014

Don't change!

Add as template | Help | Save

1. Select your account, from which you want to pay.

3. Enter Payment amount and payment currency

4. Here you can Enter the message for recipient.

At the end Save the payment

2. Select your partner

Selection

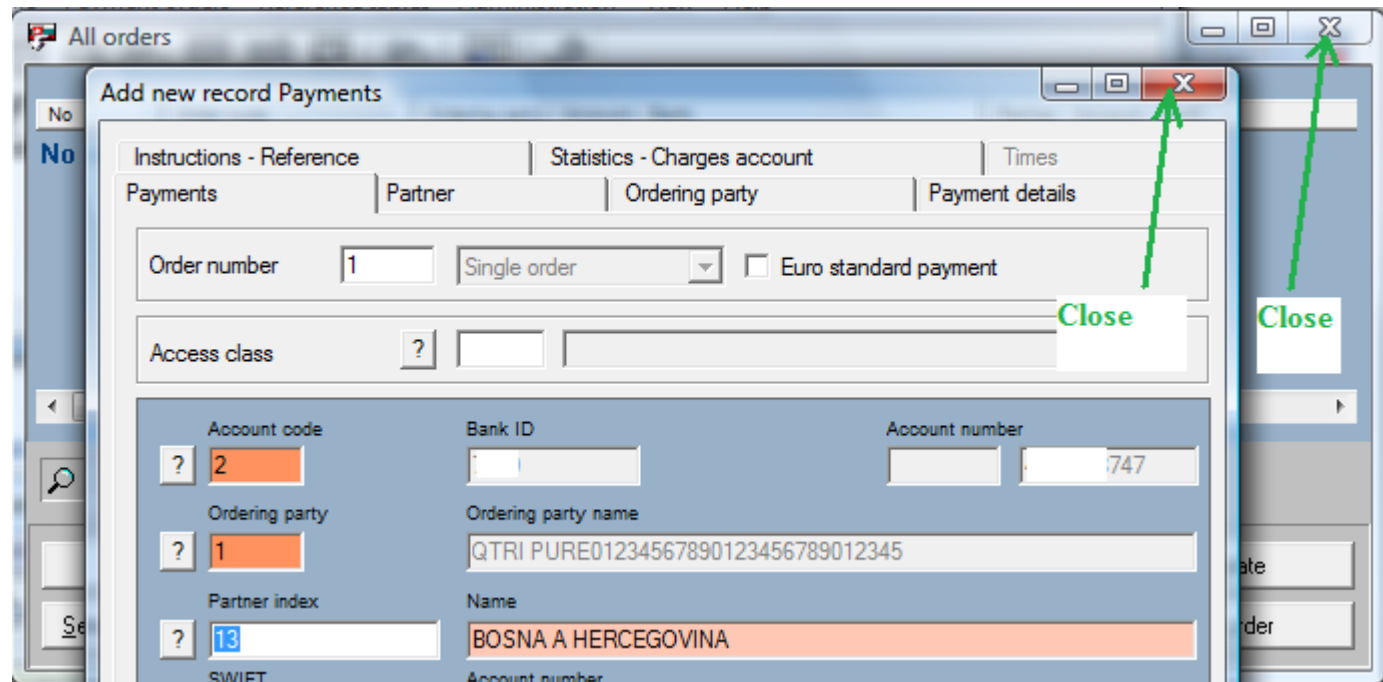
You can add a new partner

Pa...	Part...	Partner SWIFT	Partner account
1	TA...	...	SK6111001231231111...
10	PR...	...	SK8675000000004001...
11	MA...	...	FR7616159052050002...
12	CZ...	...	CZ0903000000000228...
13	BO...	...	BA3912900794010284...
14	MA...	...	FR7616159052050002...
15	PR...	...	SK6775000000004007...

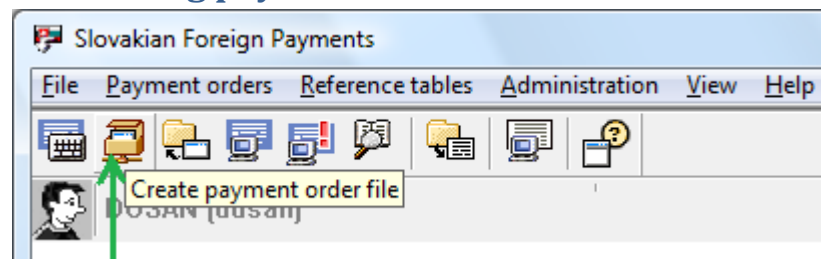
By the same way you can enter more commands.

5. Closing payment order windows

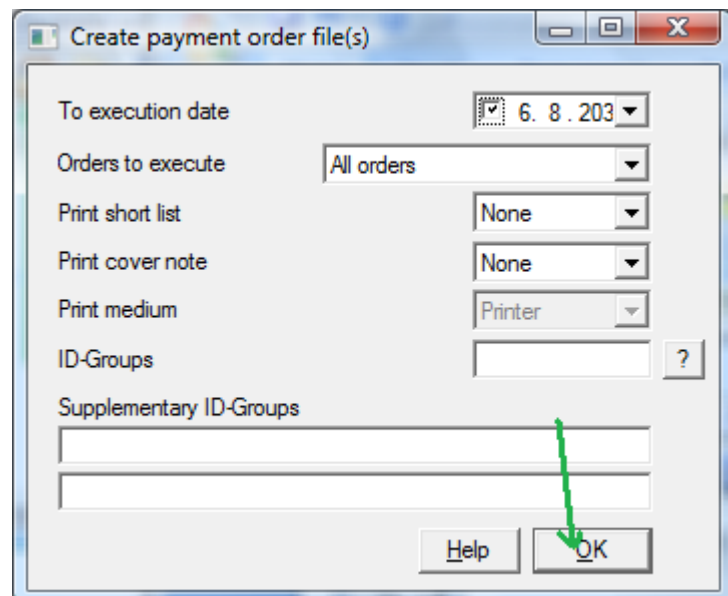
After entering the last payment order, close the payment order window, as shown in figure:



6. Creating payment order file



In the next window click OK:



File ready to be sent

NOTE: Marked orders will be added to order file (mark with mouse click or space bar).
Double-click on an entry to view it in detail.

N	C...	Order...	Bank...	P...	Account nu...	Partner name	Partner SWIFT	Account number	Currency
<input checked="" type="checkbox"/>	2	QTRI...			3747	BOSNA A HERC...	CBBSBA2ZXX	BA391290079401028494	EUR

checked=payment will be prepared for send

Select all Remove selections Help Create files

In the last window, enter your password:

Include in Comms. batch

Comms. password

1. Enter your comms password

with Electronic signature ☒

Send signature separately ☐

Sign file(s) immediately **2. If you want sign immediately check this box** ☒

ES User

ES password **and enter your password**

Encrypt file(s) ☐

Compress file(s) ☐

Start Comms. now ☐

On workstation

3.

Help OK

If you don't want to enter another signature, click No:

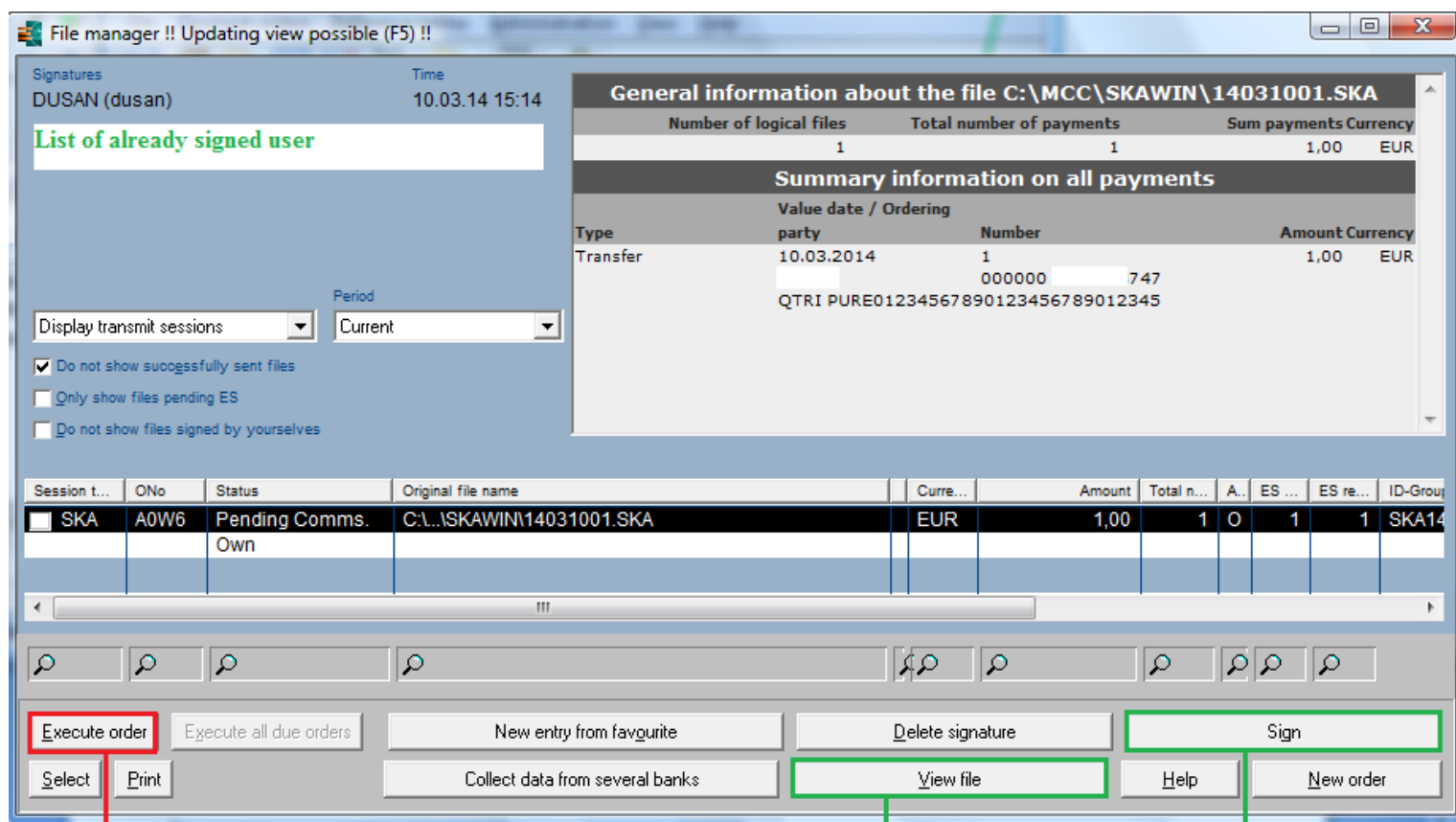
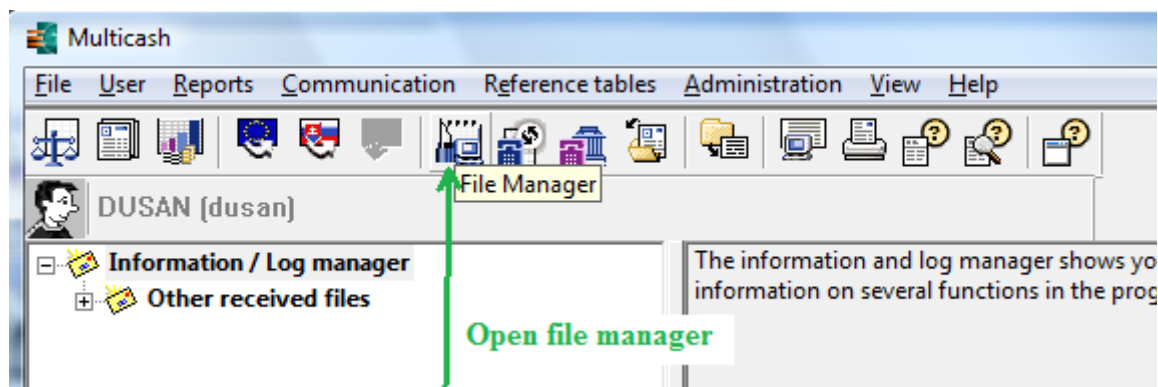
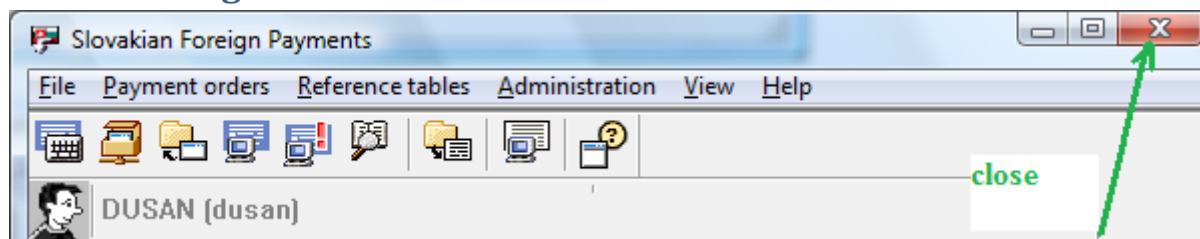
Do you want to make a further signature immediately?

Ano Nie

Are the files fully signed ?

Ano Nie

7. Returning back to Multicash base module



If the file is completely signed,
click on execute order

View a list of payment
contained in payment file

Sign the payment file

If the file is completely signed, then click on **Execute order**. Multicash try to connect to bank and send the file. If everything goes OK, then the status change:

Session t...	ONo	Status	Original file name	Curre...	Amount
SKA	A0W6	ES check OK	C:\...SKAWIN\14031001.SKA	EUR	1,00

Possible errors during communication :

Status	Original file name
not successful	C:\...\SPAWIN\14031002.CCT (30,0) Public key not validated yet

- Initial letter hasn't been sent to your bank or hasn't yet been processed.
- **Error (23,0) Start message decryption error**
You enter wrong comms password, at the creation of payment file. Right click on the payment file and choose options „Change comms. Password“
- **Error (11,0) Transmission interrupted.** Multicash can't establish a connection to bank server. Check your internet connection and try to send file once again.